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Approved For Release 2001/08/31 : CIA-RDP78-04722A000300030061-5

OPERATIONS DIRECTORATE SUPPORT OFFICERS' MEETING

3 April 1974

1. The Director of Personnel, Mr. Janney, discussed some of the new personnel policies.

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2. Personnel Ceilings. Mr. [REDACTED] discussed the current ceiling problems. A number of the area Divisions are still well over authorized ceiling levels. Projections indicate that the Directorate as a whole will be down to authorized ceiling by 30 June 1974. This will be accomplished by offsetting those components who are over ceiling levels with components who are under year-end ceiling levels. While some controls can be placed on input, it is anticipated that it will have to be attrition which brings the Directorate under ceiling to meet year-end goals. In this regard, the DDO has notified the Director of Personnel (in December 1973) that the Directorate-at-large has a surplus manpower problem and as a matter of policy he will continue the use of Discontinued Service and Involuntary/Voluntary retirement to help relieve the situation. This policy will remain in effect at least to 30 June 1974. A memorandum for all Staff and Division Chiefs from the DDO reminding them of this continuing policy will be issued shortly.

3. Parking. Now that the new system has been implemented, we would like to be able to determine whether we have been successful so far, and generally assess the customer dissatisfaction. Please let us know whether your senior officers have spaces which are appropriate, how you allocated the lane permits, how far down the list you were able to go, and whether there are any obvious deficiencies which we must correct. Encourage the employees in your components to bring problems to your attention.

4. Official Parking Permits. The Official Parking Permits (OPP) may be used by overt personnel and personnel with official cover to park vehicles in spaces reserved for official vehicles at Federal Government facilities. However, they are not honored at the Pentagon.

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[REDACTED] This has not proven too effective, however, when the individual has driven his personally owned vehicles. The question has now arisen whether these permits have any viability for personnel under cover. For this reason you are requested to canvas your Divisions and Staffs to ascertain whether the ones issued are being used and if they are, what are the limitations and/or problems.

Would like an informal written response by Wednesday, 10 April.

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